

## **SETTLING IN PLAYGROUP POLICY**

### ***Statement of intent***

We want children to feel safe, stimulated, and ultimately very happy in the playgroup and to feel secure and comfortable with our staff.

We also want parents to have confidence in both their children's well-being and their role as active partners with the playgroup.

### ***Aim***

We aim to make the playgroup a welcome place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families.

### ***Methods***

- Before a child starts to attend the playgroup, we use a variety of ways to provide his/her parents with information. These include written information (including our prospectus and policies), displays about playgroup activities, Jellytots playgroup website, information days and evenings and individual meetings with parents.
- During the half-term before a child is enrolled, we provide opportunities for the child and his/her parents to visit the playgroup. At this induction session we provide parents with the opportunity to ask questions and provide relevant information about their child.
- When a child starts to attend, we work with his/her parents to decide on the best way to help the child to settle into the playgroup.
- We allocate a key person to each child and his/her family before she/he starts to attend.

*Policy Re-adopted 8<sup>th</sup> October 2025 – R Cockbill Chairperson*